

# Minutes of the Doc Fritchey Chapter of Trout Unlimited Board Meeting

## November 12, 2017 at the Hershey Historical Society, Hershey, PA

### **Officers/Directors Present:**

Russ Collins, Steve Vegoe, Bob Pennell, Francis O’Gorman, RoseAnn Viozzi, Steve Long, Rick LaTournous, Rich DiStanislao, Chuck Swanderski, Joseph Connor, Rob Konowitch

### **Treasurer’s Report:**

President Collins called the meeting to order at 2:05 PM and announced that Francis O’Gorman has been designated as Secondary Treasurer to assist Trip McGarvey in the transition to his new role as Treasurer. A motion was seconded and carried to receive and file the September Treasurer’s Report dated November 12, 2017. Pennell noted that the chapter’s Annual Financial Report (AFR) had been filed with National TU prior to the November 15 deadline.

### **Disposition of Fritchey Trust Funds:**

After much discussion, a motion was seconded and carried to fully fund the Frank J. Viozzi Scholarship Fund to a limit of \$50,000, with an appropriate amount as determined through The Foundation for Enhancing Communities (TFEC) current account statement. An additional motion was seconded and carried for Collins to contact Ed O’Gorman to get his recommendation for investing and managing \$135,000 of the Fritchey Trust funds.

### **Scheduling of Future Board & Membership Meetings:**

After much discussion, a motion was seconded and carried to schedule separate board meetings (with the exception of September) on the fourth Tuesday of the months of January, March, May, July, September and November, with membership (social) meetings scheduled in the alternating months. All meetings will begin at 7:00 PM. The January, 2018 board meeting will focus on completing the chapter’s strategic plan.

### **Committee Reports:**

**Banquet:** No chair has been named, but Viozzi, Pennell, and Francis O’Gorman have agreed to assist whoever is named to head up this effort. Collins will contact Ed O’Gorman to determine his interest in coordinating banquet responsibilities. It was agreed that our annual banquet should be officially designated as our “Annual Fundraiser.” There was additional discussion about changing the banquet structure to a “casino night” format, and Collins agreed to investigate what would be involved in this.

**Social:** Konowitch agreed to assume the responsibility for contacting prospective speakers for future membership meeting programs.

**Membership:** Swanderski has agreed to chair this committee. It was decided that new members would receive a welcoming letter and invited to attend a chapter meeting where they would receive a “new member kit” consisting of chapter-logoed items such as hats, water bottles and cooling scarfs. Collins will investigate potential sources for chapter hats.

**Stocking:** Vegoe is unable to continue as chair due to travel commitments, but will work with Dennis Coffman to coordinate these activities going forward.

**Additional Treasury Items:**

**Renewal of Constant Contact:** Collins agreed to investigate Benchmark as a possible lower cost alternative before renewing Constant Contact for chapter communications.

**Setting Up PayPal Account:** It was agreed that PayPal is not essential for the relatively few occasions that chapter donors might prefer to use a credit card service rather than paying by check. Pennell will contact National TU on the issue raised about PayPal and Amazon Smile creating unauthorized accounts for charitable 501(c)(3) organizations.

**Treasury Audits:** Long has agreed to assist with the periodic auditing of the chapter's financial reports as required by National TU.

**Operating Budget for FY2018:** A motion was seconded and carried to approve the draft operating budget as presented for FY2018.

**Multiple Signatures on Chapter Checks:** A motion was seconded and carried to require two (2) officers' signatures only for checks exceeding \$5,000. It was also agreed that any outstanding checks older than 12 months should be voided.

**Additional Signage for the Quittie:**

A motion was seconded and carried for the purchase of two (2) additional signs at a cost not to exceed \$200. Annville Township will be responsible for the installation of these signs at the designated locations in Quittie Park.

**Proposed Website Enhancements:**

**Establishing Unique Chapter Email Addresses:** Collins has proposed setting up an email account linked to our website that would allow officers and board members to communicate internally. No decision was reached on this.

**Add Google Calendar:** Pennell will follow up with the website developer to add this feature to the Calendar page.

**Set up Leaders Only Page:** Pennell will work with the website developer to add a new page that will be password accessible by chapter leaders only.

**Access to Online Entomology Course:** Collins will investigate whether this feature can be accessed by more than just a couple of users at one time.

The meeting was adjourned by mutual consent at 5:00 PM.

Respectfully submitted,

Bob Pennell  
Chapter Secretary